

CSD 499 Independent Study in Audiology – Clinical Observation Fall 2023 / Spring 2024 Session

Instructors:

Name		Office #	Office Phone
Becky Henning, PhD	Audiology Clinical Supervisor	050	715-346-3635
Rachel Craig, AuD	Audiology Clinical Supervisor	046B	715-346-4018
Tonya Veith, AuD	Audiology Clinical Supervisor	048	715-346-2851
Sarah Andersen, AuD	Audiology Clinical Supervisor	046D	715-346-3216

One of the above-named Audiologists will be supervising you this semester. Please direct your questions and summaries to the Audiologist that is supervising you directly for the semester.

OBJECTIVES AND EXPECTATIONS FOR 499:

- Attend 2 hours of clinical appointments per week.
- Each student is required to show up on time, present themselves in a professional manner (including following the clinic dress code), and absorb as much as possible about audiology!
- Each week the student will write a clinical reflection of the patients observed during their clinic slot.
- This is a pass/fail 1 credit class; therefore, some participation is required. Feel free to ask the graduate students any questions; you may need to wait until the patient leaves if it is more appropriate.
- The clinical reflection will be due WEEKLY.
- You are expected to attend all of your scheduled clinic sessions. Attendance at 12 sessions is required to Pass.

SUPERVISION REQUIREMENTS:

According to ASHA standards for audiology (Information only – 499 students will not be able to use these hours toward audiology certification, just observation):

- Supervision must be sufficient to ensure the welfare of the patient and the student in accordance with the ASHA Code of Ethics.
- Supervision of clinical practicum must include direct observation, guidance, and feedback to permit the student to monitor, evaluate, and improve performance and to develop clinical competence.
- The amount of supervision must also be appropriate to the student's level of training, education, experience, and competence.
- Supervisors must hold a current Certificate of Clinical Competence in the appropriate area of practice, if the student's clinical clock hours are to count toward earning his/her CCC-A.
- The supervised activities must be within the scope of practice of audiology to count towards certification.

PROFESSIONAL MANNER, CONDUCT, ACCOUNTABILITY, AND DRESS CODE:

Credibility as a professional is influenced by appearance and conduct: Note that performance evaluation will take into account the following responsibilities. A pattern of unprofessional conduct in any of the following will result interruptions with your ability to attend sessions in person:

- Adhere to facility policy & procedure and ASHA code of ethics.
- Demonstrate awareness of safety issues/infection control in facility.
- Professional appearance and conduct. Refer to UWSP's dress code policies.

CONFIDENTIALITY:

Protected Health Information (PHI) and other clinic/facility information must be kept confidential. Students must follow the UWSP requirements regarding patient confidentiality and HIPAA procedures.

INFECTION CONTROL AND UNIVERSAL PRECAUTIONS:

All students are required to follow the Center's infection control policies and procedures as outlined in the Audiology Clinical Procedures and Practicum Manual to maintain a clean, healthy environment for patients and staff.

General Description of Grading:

In order to earn a Pass in this class you need to complete the following:

Attendance	Attend at least 12 days (2 hours per week)
Clinic reflections	Submit at least 12 reflections

Late assignments: Late assignments are not accepted.

Please communicate any concerns or accommodation requests to the instructor.

Clinic COVID Guidelines Spring 2024:

- Masking is no longer required in the clinic, but masking is still acceptable if you feel more comfortable doing so.
- The UWSP clinic will supply the student with appropriate personal protective equipment (PPE) and follow infection control measures recommended by the CDC/Professional organizations.
- Students must NOT attend clinic if they are not feeling well, and they must follow any testing, isolation or quarantine protocol required by the clinic and university. Please contact your supervisor if extended absences will be necessary so clinic coverage can be arranged.

If you get COVID-19, the Centers for Disease Prevention and Control (CDC) recommends:

- [CDC - if you are sick](#)
- Isolate at home, separate from others, regardless of vaccination status. Also isolate while awaiting test results.
- Isolate for at least 5 days, or until symptoms improve.
- Wear a high-quality, well-fitting mask for 10 days.

If you are a close contact or been exposed to COVID-19:

- [CDC - if you are exposed](#)
- Wear a quality, well-fitting face covering for 10 days after exposure. The CDC no longer requires quarantine. Monitor your symptoms.
- Get tested 5 days after exposure. Test again in 48 hours, or if you develop symptoms in the next 10 days.

For more information, visit the <https://www.dhs.wisconsin.gov/covid-19/about.htm>

Inclusivity Statement

(Adapted from Lynn Hernandez, Brown University)

It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that the students bring to this class be viewed as a resource, strength, and benefit. It is our intent to present materials and activities that are respectful of diversity: gender identity, sexuality, disability, age, socioeconomic status, ethnicity, race, nationality, religion, and culture. Your suggestions are encouraged and appreciated. Please let us know ways to improve the effectiveness of the course for you personally, or for other students or student groups.

Religious Beliefs Accommodation

It is UW System policy ([UWS 22](#)) to reasonably accommodate your sincerely held religious beliefs with respect to all examinations and other academic requirements.

You will be permitted to make up an exam or other academic requirement at another time or by an alternative method, without any prejudicial effect, if:

- There is a scheduling conflict between your sincerely held religious beliefs and taking the exam or meeting the academic requirements; and

- You have notified your instructor within the first three weeks of the beginning of classes (first week of summer or interim courses) of the specific days or dates that you will request relief from an examination or academic requirement.
- Your instructor will accept the sincerity of your religious beliefs at face value and keep your request confidential.
- Your instructor will schedule a make-up exam or requirement before or after the regularly scheduled exam or requirement.
- You may file any complaints regarding compliance with this policy in the Equity and Affirmative Action Office.

Professionalism:

You are entering a professional preparation program and your conduct in class represents you as a professional. Professional and ethical behavior and attitude are expected. This includes, but is not limited to, respect and tolerance of others, and acting responsibly and with integrity.

For examples of Codes of Ethics for Speech and Hearing Professionals, see:

American Academy of Audiology Code of Ethics

<http://www.audiology.org/resources/documentlibrary/Pages/codeofethics.aspx>

Or American Speech-Language Hearing Association Code of Ethics

<http://www.asha.org/policy/ET2010-00309/>

Academic Integrity:

All students must follow the expectations for academic integrity for the University of Wisconsin System.

(From http://docs.legis.wisconsin.gov/code/admin_code/uws/14.pdf)

Academic honesty requires that the course work (drafts, reports, examinations, papers) a student presents to an instructor honestly and accurately reflects the student's own academic efforts. UWS 14.03 defines academic misconduct as follows:

"Academic misconduct is an act in which a student: (l) Academic misconduct is an act in which a student:

- (a) seeks to claim credit for the work or efforts of another without authorization or citation;
- (b) uses unauthorized materials or fabricated data in any academic exercise;
- (c) forges or falsifies academic documents or records;
- (d) intentionally impedes or damages the academic work of others;
- (e) engages in conduct aimed at making false representation of a student's academic performance
- (f) assists other students in any of these acts."

Examples include but are not limited to: cutting and pasting text from the web without quotation marks or proper citation; paraphrasing from the web without crediting the source; using another person's ideas, words, or research and presenting it as one's own by not properly crediting the originator; using materials for assistance on examinations that are not allowed by the instructor; stealing examinations or course materials; signing another person's name to an attendance sheet; hiding a book knowing that another student needs it to prepare an assignment; collaboration that is contrary to the stated rules of the course, or tampering with a lab experiment or computer program of another student.

If academic misconduct has occurred, the student may be subject to one or more of the following penalties: an oral or written reprimand, a lower grade or a failing grade in the course, university disciplinary probation, suspension, or expulsion.

AI Policy

One goal of this course is for you to work on developing the discipline-specific writing skills that you will need to be successful as a professional in this field. I want to acknowledge that recent buzz about ChatGPT and other generative AI tools pose some interesting questions about the need for developing these skills, and how such tools can be used in higher education. Given that this technology is still in its infancy and that my goal is for you to develop your skills as writers, the unauthorized use of ChatGPT or other AI writing tools is not permitted in this course. Students found to be using such tools will be considered as engaging in conduct aimed at making false representations of a student's academic performance and will be subject to disciplinary action as defined in the UWSP Academic Misconduct Policies.

Students with Disabilities:

If you are a student with a documented disability and wish to discuss accommodation, you must contact the instructors within the first two weeks of the semester to discuss your needs.

Emergency planning and management statement:

If an emergency occurs or an illness is spread throughout the campus to the extent that it interferes with basic functions, the university, state, and local officials may implement “social distance teaching.” This means that face-to-face instruction will be restricted. Instruction of essential courses will continue, but it will be provided via distance methods. If this course is no longer able to meet face-to-face, students will be contacted with instructions via email. You should also monitor the UWSP homepage for emergency information.

If the emergent situation is a pandemic illness such as COVID or the flu, and classes are in session as usual, but you become sick and cannot attend class, you must contact your instructors.

Emergency Procedures

In the event of a medical emergency call 9-1-1 or use campus phone [red phone in clinic hallways or phones in HA labs]. Offer assistance if trained and willing to do so. Guide emergency responders to victim.

In the event of a tornado warning, proceed to the interior hallways of the clinic, away from windows.

Emergency management provides floor plans showing severe weather shelters on campus. Avoid wide-span structures (gyms, pools, or large classrooms).

In the event of a fire alarm, evacuate the building in a calm manner. Notify instructor or emergency response personnel of any missing individuals.

Active Shooter – RUN. HIDE. FIGHT. If trapped, hide, remove magnetic strip from door jamb to lock doors, turn off lights, spread out and remain quiet. Call 9-1-1 when it is safe to do so. Follow instructions of emergency responders. · See UW-Stevens Point Emergency Procedures for details on all emergency response at UW-Stevens Point. <https://www3.uwsp.edu/emergency/Pages/emergency-procedures.aspx>